

BIDDER

BID SECURITY

CITY OF NEWARK
Delaware

CONTRACT NO. 14-02

GRASS CUTTING FOR 2014 - 2017

NOTICE

Do not disassemble. Return intact with
properly completed forms or bid may be rejected.

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Delaware

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GRASS CUTTING FOR 2014 - 2017

TABLE OF CONTENTS

NOTICE OF LETTING	1
GENERAL PROVISIONS	2
TECHNICAL SPECIFICATIONS	7
SITE REQUIREMENTS	10
PROPOSAL	27
REFERENCES	28
LISTING OF SUBCONTRACTORS	29
BOND TO ACCOMPANY PROPOSAL	30

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Delaware

CONTRACT NO. 14-02

GRASS CUTTING FOR 2014 - 2017

NOTICE OF LETTING

Sealed bids for Contract No. 14-02, Grass Cutting for 2014 – 2017, will be received in the Purchasing Office, Newark Municipal Building, 220 South Main Street, Newark, Delaware, 19711 until 2 p.m., prevailing time on February 25, 2014 and will be publicly opened and read aloud in the Council Chamber shortly thereafter.

There is a mandatory pre-bid meeting and site visits at 8:45 am on February 12, 2014, at City Hall, 220 South Main Street in the Council Chambers. This is estimated to take 6-7 hours.

Copies of the contract documents may be obtained from the City's website at www.cityofnewarkde.us.

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GRASS CUTTING FOR 2014 - 2017

GENERAL PROVISIONS

1. BIDS

Each bid shall be submitted on the proposal form included herein. The proposal and all other required documents must be submitted in a sealed envelope clearly identified with the bidder's name and marked, City of Newark - Contract No. 14-02 "Grass Cutting" and will be received in the Purchasing Office, 220 South Main Street, Newark, Delaware, 19711 until 2 p.m., prevailing time, Tuesday, February 25, 2014. Each bid so submitted shall constitute an irrevocable offer for a period of sixty (60) days following the bid opening date.

2. BID SECURITY

Each bid must be accompanied by a certified check, cashier's check or bid bond in the amount of five percent (5%) of the total quoted contract price, payable to the City of Newark. Failure to provide the required Bid Security may be grounds for rejection of the bid.

If the successful bidder fails or refuses to execute and deliver the contract within fourteen (14) calendar days after receiving notice of award of the contract, the successful bidder shall forfeit to the City for such failure or refusal the Bid Security deposited with the bid. Any certified check or cashier's check submitted as bid security shall be returned to all unsuccessful bidders within sixty (60) calendar days after the bid opening date.

3. CONTRACT SURETY BOND

The successful bidder shall provide the City with a Contract Surety Bond in the full amount of the contract guaranteeing faithful performance of the contract. Such bond shall be provided to the City with the executed agreement within fourteen (14) calendar days after receiving notice of award of the contract. Upon receipt of the Contract Surety Bond, the City will return any certified check or cashier's check submitted as Bid Security by the successful bidder.

4. TAXES

The bid price(s) shall not include federal or state taxes. If applicable, the bidder must furnish the City with the necessary tax exemption forms in triplicate upon submission of his invoice.

5. AWARDS

The City Manager will review each of the bids submitted and make a recommendation to the City Council on the disposition of the bids. The City Council reserves the right to reject any or all bids and to waive minor irregularities and defects in form where the best interests of the City would be served. The City reserves the right to divide the award of the contract into each of the parts designated in the specifications, site requirements and proposal.

6. DURATION

The contractor shall hold firm the unit prices for labor, supplies, and equipment for the calendar years of 2014 through December 31, 2017.

7. INQUIRIES

Any inquiries regarding technical specifications should be directed to Charlie Emerson, Director of Parks and Recreation, at (302)366-7060 for the Reservoir, stormwater basins/swales and Old Paper Mill Road Park. For the Public Works and Water Resource areas call Tim Filasky at (302)366-7040. Questions regarding the bidding procedure should be directed to Cenise Wright, Purchasing Administrator, (302)366-7022.

8. LICENSING

The successful bidder shall be licensed to operate in the State of Delaware, shall be registered as a contractor in the City of Newark and shall possess all other required licenses.

9. NON COLLUSION

Bidders are prohibited from entering into any agreement, participating in any collusion or otherwise taking any action in restraint of free competitive bidding in connection with this bid.

10. ADDENDA

Any changes to the bid documents shall be made only by written addenda issued no later than four (4) calendar days prior to the date set for bid opening. Prospective bidders shall bear the entire responsibility for being sure they have received any and all such addenda.

11. EXCEPTIONS

Any and all exceptions to the specifications or other bidding requirements must be noted in the space provided on the proposal form. Any exceptions may constitute suitable grounds for rejection of the bid.

12. ADVERTISEMENT

It is further agreed that any bidder submitting a bid will not use the name of the City of Newark in any advertisement without first obtaining the written consent of the City Manager.

13. FAMILIARITY WITH PROPOSED WORK

The contractor shall carefully examine the project sites, contract document and specifications and become familiar with the full scope of the work to be completed.

The contractor shall not, at any time after the execution of the contract, set up any claims whatsoever based upon insufficient data or incorrectly assumed conditions or character of the work to be performed under this contract.

14. PROTECTION TO PUBLIC PROPERTY

- A. The contractor shall insure protective measures to the general public and to the occupants of property adjacent to the work site. All work shall be executed with the utmost concern for the safety of the public.
- B. The contractor shall comply with all traffic and safety laws as required by the City of Newark and the State of Delaware.
- C. The contractor shall be strictly responsible for any and all damages or injury of every kind and description, which directly or indirectly may be done to any property or sustained by any persons during the performance of the work.

- D. When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work, the contractor shall restore, at his own expense, such property to a condition similar or equal to that existing before such damage was done by repairing, rebuilding or otherwise restoring as may be directed, or he shall make good such damage or injury in an acceptable manner.

15. LIABILITY INSURANCE

- A. Except as otherwise provided by law, the contractor shall at all times maintain and keep in force such insurance as will protect him from claims under Worker's Compensation Acts, and also such insurance as will protect him and the owner from any such claims for damages for personal injuries, including death, which may arise from operations under this contract, whether such operations be by the contractor or by any subcontractor or anyone directly or indirectly employed by any of them.
- B. The contractor and his subcontractor's Public Liability and Property Damage Insurance shall provide adequate protection against public liability, property damage and vehicular liability. The contractor's Public Liability Insurance shall be in an amount not less than \$200,000 for Bodily Injury, including accidental death, to any one person and an amount not less than \$500,000 for any one occurrence. Property Damage Insurance shall be in an amount not less than \$100,000 per occurrence and \$200,000 aggregate. Vehicular Liability shall be in the amount of \$100,000 for any one person or \$200,000 for each occurrence.
- C. A copy of the Certificate of Insurance must be provided to the City within fourteen (14) calendar days after receiving notice of award of the contract.

16. INSPECTIONS

All inspections will be performed by the City of Newark Parks and Recreation Department's Director or his designee.

17. TERMINATION OF AGREEMENT

This agreement may be terminated by the City upon thirty (30) days written notice if the contractor fails to fulfill its obligations in accordance with the terms and conditions of the contract. In the event this agreement is terminated, the contractor shall be paid for services satisfactorily rendered up to the termination date.

18. BILLING/PAYMENT

Invoices are to be submitted to the Parks and Recreation office on a monthly basis during the mowing season. Invoice must show each area mowed with date and amount charged per each site. Payment will be made to the contractor within thirty (30) days.

19. REFERENCES

Bidders must provide four (4) business references consisting of current or previous (within the past two calendar years) customers where similar services are/were provided.

20. PERSONNEL

All services required under the contract shall be performed by the contractor or under his direct supervision, and all personnel, including sub-contractors shall be fully qualified and shall be authorized under local law to perform such a service. None of the work covered under this contract shall be sub-contracted without prior written approval of the Director of Parks and Recreation.

Workers are to present a neat appearance at all times. The contractor shall utilize competent employees. At the request of the Parks and Recreation Director the contractor will replace any incompetent, abusive or disorderly persons and will not schedule them to work at any location covered under this contract.

21. VENDOR EMERGENCY POINT OF CONTACT

The successful bidder shall provide the name(s) and telephone (land line and cell) numbers of those individuals who can be contacted in an emergency situation.

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GRASS CUTTING FOR 2014 - 2017

TECHNICAL SPECIFICATIONS

1. SCOPE

The scope of work covers all mowing, edging, trimming and clean up at one City park, water treatment facilities, Reservoir site, and stormwater basins. The mowing heights and frequencies are specified in the Site Requirements section of this contract.

2. FURNISHING OF SERVICES

- A. The successful bidder shall be responsible for all mowing operations at all sites listed herein and to insure all mowing equipment is set at the specified mowing height for each site and maintain blade sharpness for clean level cuts without torn edges.
- B. Refueling mowing equipment shall not be done on turf surfaces. Fuel/oil spills shall be the contractor's responsibility to cleanup using an appropriate absorbing product. Spills are to be reported immediately to Tom Zaleski, Parks Superintendent, at 302-561-5017 or Tim Filasky, Public Works and Water Resources Superintendent (302)366-7040.
- C. The successful bidder shall supply his own equipment, labor and supplies to carry out the work and shall be fully responsible for that same equipment. Equipment, materials and supplies may not be left at any site unattended or overnight without approval from the Parks Superintendent. The City will not be responsible for any theft or vandalism to said equipment.
- D. The contractor shall take all possible safety measures to ensure the public's safety while conducting mowing operations.
- E. The contractor shall remove litter/debris prior to each cut to ensure a clean, neat and safe final appearance.
- F. The contractor is expected to meet all OSHA requirements and State and local laws during the service of this contract.

- G. Uniform shirts with company name displayed shall be worn by contractors and subcontractor employees at all times.
- H. The contractor must submit a mowing report each Monday by 8 am indicating the date each area was mowed and any problems encountered. Emailed reports are preferred. An email address will be provided to the successful bidder.
- I. Periodic equipment inspections will be made by the Parks Department to insure quality turf care and safe operations.
- J. The contractor agrees to and will require his employees to report immediately or as soon as practical any hazardous conditions that are found during the performance of this contract. Said report is to be made to the Park Superintendent.
- K. Grass is to be cut and discharged, to the extent possible, away from sidewalks, parking lots, hard surface trails, streets, and landscape planting beds. Any grass clippings that are discharged on these surfaces are to be blown or swept off. Additionally, grass clippings are to be discharged away from adjacent private property. **For the three (3) basins in Hunt at Louviers, and the bioretention basins at Iron Glen Park and the 896 New London Water tank sites, make every effort to blow all cuttings uphill away from plantings in basin bottoms.**
- L. The contractor may perform the work Monday-Saturday between the hours of 7:30am and 7pm.
- M. Edging and Trim Work is to be done with a Power Spin Trimmer/Weed Eater. Trimmed areas are to be cut at the same height as mowed areas. Operators are to use extreme care around tree trunks and fixed objects. Trimming shall be done around all obstacles natural and otherwise; i.e., buildings, around/under fencing, utility poles, bollards, sign posts, landscaped areas, etc. Edging turf is to be done along all sidewalk and curblane areas to create a neat clean finish with all hard surface areas blown clean.
- N. All accidents must be reported to the Parks Superintendent and/or Public Works and Water Resources Superintendent within 24 hours from the occurrence.
- O. The contractor's designated representative must inspect each site after mowing to insure contract compliance.

- P. Reservoir and Stormwater Areas – Riding mowers/tractors must be equipped with approved roll bars.
 - Q. Clumped/piled grass is to be dispersed by mowing over it with the mower deck at an elevated height.
 - R. During wet periods the contractor shall avoid utilizing equipment in areas where rutting of sod might occur. Grass cutting in these areas shall be rescheduled as soon as practicable.
 - S. It shall be the contractor's responsibility to obtain permission from neighboring property owners if he finds it necessary to enter a site from their property.
3. Newark may at anytime add to or delete areas/sites or add to or reduce the frequency of cuts at a given site. If an area is deleted from the contract the cost to cut that area, as quoted by the successful bidder, will no longer apply except for any cuttings performed to that area prior to it be deleted from the contract.

If Newark chooses to add a site, it will ask the contractor to provide a price quote which is in line with cost of similar sites in this contract.

CONTRACT NO. 14-02

GRASS CUTTING 2014-2017

SITE REQUIREMENTS

RESERVOIR SLOPES, STORMWATER BASINS/SWALES/PARK AREAS

1. Reservoir Slopes and Stormwater Basin:

Grass Cutting Frequency – Reservoir Slopes and Upper 1/3 of Basin Walls five (5) times the third or fourth week in April, May, June, August and September. Lower 2/3 of Basin Walls and bottom of Basin one (1) time the third or fourth week in August.

Location	Mow Height	Sq. Ft. of Turf (+/-)	No. of Cuts	Annual Cost
Reservoir Slopes and Upper 1/3 of Basin Walls	6"	680,300	5	\$
Lower 2/3 of Basin Walls and Bottom	6"	9,700	1	

2. Stormwater Basins and Misc. Areas:

Grass Cutting Frequency

- a. Areas that require 28 cuts at a 3" mow height will follow this schedule:
 - April, May and June – cut every seven(7) calendar days (12 cuts)
 - July and August – cut every eight (8) calendar days (7 cuts)
 - September – cut every seven (7) calendar days (4 cuts)
 - October to second Saturday in November – cut every eight (8) calendar days (6 cuts)
- b. Top and Upper 1/3 of Basin Walls (6" mow height):
 - Five (5) times the third or fourth week in April, May, June, August and September
- c. Lower 2/3 of Basin Walls and Bottom of Basin (6" mow height):
 - One (1) time in the third or fourth week in August unless otherwise noted

A. Wyncliff

Area 1 (Basin) – Between 13 and 15 Wyncliff Lane

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Inside fence, Upper 1/3 of Basin Wall and adjacent areas	6"	7,180	-	5	\$
Lower 2/3 of Basin Wall and Bottom	6"	3,480	-	1	

Area 2 – (Bioswale)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Area from Sidewalk to top of inlet and along curb	3"	1,830	90	28	\$
Upper 1/3 of Swale on East, West and North sides	6"	4,200	-	5	
Lower 2/3 and Bottom of Swale	6"	5,400	-	1	

B. Woods at Louviers

Area 1 – (Basin near play unit)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Inside Fence, Upper 1/3 of Basin Walls and East and South Slopes outside of fence to tree line	6"	16,970	-	5	\$
Lower 2/3 of Basin Walls and Bottom	6"	33,840	-	1	

Area 2 – (Basin between 309 and 311 Winterthur Lane)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From sidewalk to gate and tree lines to tree line	3"	3,360	20	28	\$
Inside fence, Upper 1/3 of Basin Walls, outside of fence to toe of slope/tree line and 10' wide path from toe of slope to park trail	6"	34,500	-	5	
Lower 2/3 of Basin Walls and Bottom	6"	12,600	-	1	

Area 3 – (Basin between 18 and 20 Longwood Lane)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From sidewalk to gate and tree line to tree line	3"	2,200	40	28	\$
Inside Fence, Upper 1/3 of Basin Walls, outside of fence South and East to tree line	6"	10,330	-	5	
Lower 2/3 of Basin Walls and Bottom	6"	9,150	-	1	

C. Hunt at Louviers

Area 1- (Basin between 202 and 204 Cullen Way)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Mow Basin from top to toe of slope inside Basin walls	6"	24,658	-	5	\$
Bottom of Basin mowed in late November or December	6"	12,282	-	1	

Area 2 – (Basin between 212 and 214 Cullen Way)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From tree line down to toe of inside slope on basin walls	6"	26,481	-	5	\$
Bottom of basin mowed in late November or December	6"	16,419	-	1	

Area 3 – (Basin southeast corner of Area 2)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From tree line to toe of slope inside Basin Walls	6"	16,765	-	5	\$
Bottom of Basin mowed in late November or December	6"	9,435	-	1	

D. Middle Run Meadow

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From post and rail fence and sidewalk and curblin to top of Basin	3"	1,600	10	28	\$
From tree line and Upper 1/3 of Basin Walls	6"	6,700	-	5	
Lower 2/3 of Basin Walls and Bottom	6"	3,800	-	1	

E. Deer Run (Southeast corner of Middle Run Meadow basin)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
South side from tree and residential mow/tree line and Upper 1/3 of Basin Walls	6"	5,300	-	5	\$
Lower 2/3 of Basin Walls and Bottom	6"	3,700	-	1	

F. Woodmere (next to 9 Woodshaw Road)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From tree line and Upper 1/3 of Basin Walls	6"	1,825	-	5	\$
Lower 2/3 of Basin Walls and Bottom	6"	2,700	-	1	

G. Country Hills Pond – (Barksdale Road)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Area adjacent pond	6"	9,600	-	5	\$

H. Abbotsford

Area 1 (Basin between 1 and 2 Kinross Drive)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Open area South east of Basin from tree line to tree line and from rear of house and Upper 1/3 of Basin Walls	6"	10,400	-	5	\$
Lower 2/3 of Basin Walls and Bottom	6"	18,800	-	1	

Area 2 – (Trail Access north end of MacDuff Court)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Trail Access	6"	9,230	-	5	\$

I. Casho Mill Station Basin

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Areas adjacent to Basin and sidewalk along Casho Mill Road along curbline	3"	14,900	615	28	\$
Upper 1/3 of Basin Wall	6"	1,720	-	5	
Lower 2/3 of Basin Wall and Bottom	6"	4,810	-	1	

J. Sandy Brae Industrial Park

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Sandy Drive	3"	9,100	-	28	\$

K. White Chapel

Area 1 (Basin west of Park)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From mow line to fenceline around park to retaining wall and sidewalk to toe of slope and basin bottom	6"	7,656	120	5	\$
Once per year prune back plant growth behind houses/near fencelines and wooded slope to maintain a 4-foot wide open area. This is to be done in August or September of each year.					\$

Area 2 (Dunsmore Road)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Beside and behind houses	6"	750	-	5	\$
Once a year pruning behind houses to maintain a 4 foot wide path between fenceline and wooded slope. Mow in August or September.	6"	750	-	1	

L. Yorkshire Basin (Matthew Flocco Drive)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Along curblin and North side of basin to the sidewalk	3"	2,300	360	28	\$
From fenceline and fine mow line and Upper 1/3 of Basin Walls	6"	23,000	-	5	
Lower 2/3 of Basin Walls and Bottom	6"	15,200	-	1	

M. Folk Park Basin (Welsh Tract Road)

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Upper 1/3 of Basin Walls	6"	50,000	-	5	\$
Lower 2/3 of Basin Walls and Bottom	6"	41,000	-	1	

N. Southwell Field

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Basin Walls and Bottom	6"	1,250	-	1	\$

O. Anna Way – Two (2) Basins

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Top of slope Inner Walls and Bottom of Basin in late November or December	6"	17,600	-	1	\$

P. Pomeroy Trail - Bioswales

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
Bioswales (2) near the James Hall Trail	6"	5,640	-	1	\$

Q. Laura's Glen

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From curbline to edge of sidewalk and from sidewalk in 6 feet	3"	345	105	28	\$
From mowline to inside upper 1/3 of basin walls down to woodline on west side of basin	6"	17,570	-	5	
Lower 2/3 of inside Basin Walls and Bottom	6"	3,710	-	1	

R. Iron Glen Park Bioretention Basin

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From woods line/edge of compost area down to toe of inside slope on basin walls and both swales	6"	12,590	-	5	\$
Bottom of basin mowed in late November or December	6"	900	-	1	

S. Rt 896 New London Water Tank Bioretention Basin

Location	Mow Height	Sq. Ft. of Turf (+/-)	L.F. of Edging	No. of Cuts	Annual Cost
From woods line/edge of bamboo to toe of slope inside basin walls	6"	4,275	-	5	\$
Bottom of basin mowed in late November or December	6"	690	-	1	

PARK AREA

3. Old Paper Mill Road Park

Grass Cutting Frequency - Four (4) times in late April, mid June, late August, mid October

Location	Mow Height	Sq. Ft. of Turf (+/-)	No. of Cuts	Annual Cost
All areas NOT including Riparian Buffer and Fine mow area	6"	328,700	4	\$

RESERVOIR SLOPES, STORMWATER BASINS/SWALES /ONE PARK AREA

TOTAL ANNUAL COST \$ _____

4. Water/Waste-Water Facilities:

Grass Cutting Frequency

- a. Areas that require 28 cuts at a 3" mow height will follow this schedule:
 - April, May and June – cut every seven (7) calendar days (12 cuts)
 - July and August – cut every eight (8) calendar days (7 cuts)
 - September – cut every seven (7) calendar days (4 cuts)
 - October to second Saturday in November – cut every eight (8) calendar days (6 cuts)
- b. Areas that require five (5) times the third or fourth week in April, May, June, August and September – mow at a 6" mow height

Bed Maintenance Areas

- a. Cut back ornamental grasses prior to edging and mulching to a 6-8" height at Water Treatment plant
- b. Edging and mulching bed areas in mid to late April. Apply mulch at a 2" depth. Apply a pre-emergence herbicide prior to mulching
- c. Three spot applications of Round Up herbicide in late June, August, and September as needed
- d. Trim Japanese Holly hedge one (1) time per year in mid to late July at Southwell Field

A. Southwell Field Plant

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
23,191 sq feet turf area	3"	-	28	\$
Hedge along front of building – bed maintenance		244 sq ft	1	

B. Well #11 – 50 Blue Hen Drive

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
1,308 sq feet turf area	6"	-	5	\$

C. Well #16 – 42 Brookhill Drive

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
2,020 sq feet turf area	6"	-	5	\$

D. Well #19 – Reybold Rd & Rt 72

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
2,898 sq feet turf area	6"	-	5	\$

E. Well #17 – 1979 Old Cooch's Bridge Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
9,216 sq feet turf area	6"	-	5	\$

F. Old Cooch's Bridge Sewer Station – 1323 Old Cooches Bridge Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
2,660 sq feet turf area	6"	-	5	\$

G. Well #15 – 402 Bellevue Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
4,336 sq feet turf area	6"	-	5	\$

H. Silver Brook Sewer Station – 177 W Chestnut Hill Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
946 sq ft	3"	-	28	\$
Edging sidewalk	-	162 linear ft	-	

I. Academy Street Station - 67 Waterworks Lane

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
25,372 sq ft	6"	-	5	\$
Linear feet trim work (fenceline and building)		814 ft		

J. Northwest Booster Station – 109 Delrem Dr

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
4,566 sq ft	3"	-	28	\$
Bed areas in front of site		360 sq ft		
Edging sidewalk		777 linear ft		

K. Well #25 - Fremont Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
10,101 sq feet	3"	-	28	\$

L. New London Tank – 601 New London Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
9,382 sq feet	3"	-	28	\$

M. West Main Tank – 315 W Main St

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
1,026 sq ft	3"	-	28	\$
Edging sidewalk	-	120 linear ft		

N. Dallam Road Tank – 290 Dallam Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
2,250 sq ft	3"	-	28	\$
Edging sidewalk	-	284 linear ft		

O. Newark Water Treatment Plant – 215 Paper Mill Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
6,328 sq ft	3"	-	28	\$
Ornamental grass bed	-	360 sq ft		

P. Newark Water Treatment Plant Lagoons (Part of Water Treatment Plant)

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
43,006 sq ft	6"	-	5	\$

Q. Well #20 – 215 Paper Mill Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
7,732 sq ft	6"	-	5	\$

R. Paper Mill Booster Station – 500 Paper Mill Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
7,085 sq ft	6"	-	5	\$

S. Louviers Water Tank – 400 Thompson Station Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
19,533 sq ft	6"	-	5	\$

T. Windy Hills Water Tank – 5-6 Mulberry Rd

Location	Mow Height	Bed Area	No. of Cuts	Annual Cost
8,230 sq ft	3"	-	28	\$
Edging sidewalk	-	18 linear ft		

U. Water/Wastewater Facilities

Total Annual Cost \$ _____

CITYOF NEWARK
Delaware

CONTRACT NO. 14-02

GRASS CUTTING 2014-2017

PROPOSAL

TO: The Mayor and City Council
Newark, Delaware

FROM: _____

The undersigned as a lawfully authorized agent for the below named Bidder, has carefully examined the General Provisions, Specifications, and Proposal to be known as Contract No. 14-02, Grass Cutting 2014-2017 and binds himself/herself on award to him/her by the Mayor and City Council of Newark, Delaware to execute in accordance with such award, a contract of which contract this Proposal and said General Provisions and any addenda shall be a part, and to furnish the equipment as specified F.O.B. Newark, Delaware in a manner that is in complete accordance with said General Provisions and Specifications, at the following named prices

<u>Description</u>	Amount per year
1. Reservoir Slopes and Stormwater Basins/Swales/Park Area	\$ _____
2. Water Department Facilities	\$ _____
TOTAL BID/PROPOSAL	\$ _____

BIDDER: _____

By: _____

Legally authorized representative

PRINT NAME: _____

TITLE: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

EMAIL: _____

REFERENCES – CONTRACT NO. 14-02

Provide the following information for four (4) references who will attest to your company's ability to undertake and complete this type of work. PLEASE PRINT OR TYPE THIS INFORMATION.

1. Customer reference information:

Name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Email _____

2. Customer reference information:

Name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Email _____

3. Customer reference information:

Name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Email _____

4. Customer reference information:

Name _____

Address _____ City _____ State _____ Zip _____

Phone () _____ Email _____

LISTING OF SUBCONTRACTORS – CONTRACT NO. 14-02

Bidder/contractors shall provide a listing of subcontractors they intend to use in the performance of the contract work. No subcontractor shall be substituted for any listed below without the written consent of the Parks and Recreation Director. The contractor hereby certified that he has notified all subcontractors that they are obligated to comply with the specifications and requirements of this contract and comply with of all local, Federal or State laws as they pertain to this contract and they must submit evidence of such compliance upon notice of request.

1. Name: _____

Address: _____

City: _____ State ____ Zip _____ Telephone _____

2. Name: _____

Address: _____

City: _____ State ____ Zip _____ Telephone _____

3. Name: _____

Address: _____

City: _____ State ____ Zip _____ Telephone _____

Date: _____ Bidder/Contractor: _____

By: _____

Its legally authorized representative

Print Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

CITY OF NEWARK

Delaware

CONTRACT NO. 14-02

GRASS CUTTING 2014-2017

BOND TO ACCOMPANY PROPOSAL

(not necessary if certified or cashier's check is used)

KNOW ALL MEN BY THESE PRESENTS THAT _____ of
_____ of the County of _____ and State of
_____, principal, and _____
of _____ as surety, legally authorized to do business
in the State of Delaware, are held and firmly bound unto the City of Newark in the sum
of _____ dollars, to be paid to said City of Newark for use
and benefit of the Mayor and Council of Newark, for which payment well and truly be
made, we do bind ourselves, and each of our heirs, executors, administrators and
successors, jointly and severally, for and in the whole, firmly by these presents. Sealed
with our seal dated the _____ day of _____ in the year of our Lord,
two thousand and fourteen (2014).

NOW THE CONDITIONS OF THIS OBLIGATION IS SUCH, that if the above
bounded principal _____ who has
submitted to said City of Newark, a certain proposal to enter into a certain Contract No.
14-02, Grass Cutting 2014 - 2017, and if said _____ shall well and truly
enter into and executes said contract and furnish therewith such Surety Bond or Bonds as
may be required by the terms of said contract and approved by said City of Newark, said
Contract, and said Bond to be entered into within fourteen (14) calendar days after the
date of official notice of award thereof in accordance with the terms of said proposal, then
this obligation to be void, otherwise shall remain in full force and virtue.

SIGNED AND SEALED IN THE

SIGNED _____ (SEAL)

PRESENCE OF WITNESS

BY _____ (SEAL)

SIGNED _____ (SEAL)

BY _____ (SEAL)